

General Ledger Accountant

If you are looking for a challenge and want to be part of a team that works in a professional and dynamic atmosphere, then this position located south of Boston is for you!

Our client, a service/retail/manufacturing company who has built their brand on quality, convenience, and trust seeks a General Ledger Accountant who will report to the Controller. This individual will be responsible for the monthly close process as well as internal financial reporting. This includes consolidation of over 20 profit & loss statements. The ideal candidate should possess an interest in IT, accounting systems, and streamlining accounting procedures to produce "Operational Efficiencies". The G/L Accountant will also be responsible for special ad-hoc projects requiring problem solving capabilities and analytical skills. This position may oversee the automation and flow of information from the POS system into Solomon and Access and may also include implementation of new systems in the future.

Responsibilities include:

- Obtain a thorough understanding of the general ledger structure and monthly responsibilities.
- Prepare journal entries, analyze results and reconcile balance sheet accounts to ensure financial statements are complete, accurate and in compliance with Generally Accepted Accounting Principles (GAAP).
- Serve as a true partner to store operations by providing timely financial information that is accurate and complete.
- Distribute the monthly financial reporting package.
- Work with the Controller on the annual review and correspond with external accountants as requested.
- Assist with monthly financial reporting to external management groups and governmental surveys.
- File monthly sales and use tax reports to MADOR.
- Import sales data from POS to MS Access for Sales Reporting.
- Out of the box thinker who will look at ways of improving and streamlining accounting processes and procedures.
- Comfortable wearing an "IT Hat" and overseeing databases.

Qualifications:

- Minimum of three years of strong general ledger staff accountant experience
- Strong month end close and reconciliation experience
- Experience working with general ledger systems, preferably Solomon
- Bachelor's Degree in Accounting, preferred
- Knowledge of Excel is Mandatory - MS Access, preferred
- Strong communication skills, both oral and written, ability to meet deadlines, team player, and out of the box thinker
- Interest in IT Systems